



# *Kakisiwew School*

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# Student Handbook

## Kakisiwew School Course Offerings 2019/2020

	Grade 10	Grade 11	Grade 12
<b>Block 1 (September 4)</b>	Math F & PC McKay	ELA 20 McAlpine-Haubrich	Life Transitions 30 Ochapowace
<b>Block 2 (October 10)</b>	Math F & PC * McKay	Life Transitions 20 Ochapowace	ELA A30 (Exam Dec.9 - 12 McAlpine-Haubrich)
<b>Block 3 (November 19)</b>	ELA A10 McAlpine-Haubrich	Health Science 20 McKay	Native Studies 30 Ochapowace
<b>Block 4 (January 7)</b>	Science 10 Ochapowace	TBA	Biology 30 (Exam Mar. 2 - 5) McKay
<b>Block 5 (February 12)</b>	Native Studies 10 Ochapowace	Math Foundations 20 McKay	ELA B30 (Exam Apr. 6 - 9) McAlpine- Haubrich
<b>Block 6 (March 26)</b>	ELA B10 McAlpine-Haubrich	Native Studies 20 Ochapowace	Math Foundations 30 (Exam May 19 - 22) McKay
<b>Block 7 (May 8)</b>	Team Teaching: Learning on the Land 10/20/30 (McKay, Ochapowace, McAlpine-Haubrich) Arts Ed 10/20/30 (McKay, Ochapowace, McAlpine-Haubrich)		
<b>T/Th Semester 1</b>	Wellness 10/Phys. Ed. 20/30 (McAlpine-Haubrich) Food Studies 10/20/30 (McKay, Ochapowace) Career Guidance Counselling (McAlpine-Haubrich)		
<b>T/Th Semester 2</b>	Special Project 10/20/30 (Academy, McAlpine-Haubrich) Néhiyiwak 10/20/30 (McKay, Ochapowace) Career Guidance Counselling (McAlpine-Haubrich)		

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Block				Review School Calendar for modified 4 Day Week
9:20					
10:10	Morning Break				
10:25	Block				
11:15					
12:00	Lunch Break				
12:45		T/Th		T/Th	
1:30					
2:25	Afternoon Break				
2:40		T/Th		T/Th	
3:30	End of Day				

**Credit Requirements for Grades 10, 11, and 12  
Regular Program—24 Credit Policy**

<b>Grade 10</b>	<b>Grade 11</b>	<b>Grade 12</b>
minimum 8 credits	minimum 16 credits	minimum 24 credits (5 of which must be at the 30 level)
<p>compulsory courses:</p> <p>English Language Arts A 10 and English Language Arts B 10;</p> <p>Social Studies 10, History 10 or Native Studies 10;</p> <p>Science 10;</p> <p>a mathematics at the 10 level;</p> <p>3 electives at level 10 or higher</p>	<p>compulsory courses:</p> <p>English Language Arts 20;</p> <p>a mathematics at the 20 level;</p> <p>a science 20</p> <p>6 additional elective credits at level 20 or 30</p>	<p>compulsory courses:</p> <p>English Language Arts A 30 and English Language Arts B 30;</p> <p>Social Studies 30: Canadian Studies, History 30: Canadian Studies or Native Studies 30:</p> <p>Canadian Studies; a social science 20 or 30;</p> <p>2 credits in arts education or practical and applied arts at level 10, 20, or 30;</p> <p>Wellness 10, Physical Education 20 or Physical Education 30</p>

**Notes:**

- 1 credit = 100 hours of classroom instruction and a minimum percentage of 50.
- Modified courses (11, 21, 31 and 10A, 20A, 30A) can be used to fulfill requirements in the required courses of study, specified areas of study and electives.
- Locally developed courses (designated with an L) may be used to meet elective requirements only.
- Graduation requirements are minimum requirements for Grade 12 standing. Students may choose to exceed these requirements.
- This credit requirement change came into effect for students graduating in the year 2000.

## Attendance Policy

Students are responsible for all course work regardless of reasons for absences. Arrangements and/or notifications are to be made with the teacher regarding any planned absences (family trips, medical appointments, etc.) or unplanned absences (funerals, sickness, etc.).

- Parents/Guardians are to report absences to the school by 9:15 am.
- Teachers will report absences to School Liason. School Liason will contact parents/guardians of any unaccounted students.\*
- **2 days absence** – Teachers will contact the parent by letter, Facebook Messenger or text of the absences. The teacher is to keep record of the communication for future reference.
- **5 days absence** – Teachers report to Admin with an attendance letter along with a Gradekeeper printout of the attendance and current mark. A form letter will be sent to the parent/guardian outlining one of the following scenarios.
  - Students who are passing and have had no incident reports remain in class as long as a passing average and good behaviour are maintained. Teachers will monitor student progress and attendance. Parents/guardians remain responsible for reporting absences.
  - Students who are passing and have incident reports remain in school with the understanding that further incident reports will result in the student being RTD (required to discontinue).
  - Students who have incident reports and failing grades are RTD. The number and severity of the incident reports will be taken into consideration.

Parents/guardians are welcome to request a meeting to appeal any decisions made in regard to their student.

\*All homes are responsible for providing a day-time phone number for voice, text or Facebook Messenger.

### **Laggard Policy**

A laggard policy has been implemented to reinforce the need for students to be responsible for their learning. When students fall behind their ability to experience success at their full potential diminishes greatly.

- Students will be supplied with a missing assignment print out each Friday. All missing assignments will be due on the following Monday. Any assignments not complete will be assigned a mark of 0 until they are turned in. Students should discuss with their teachers any consequences for late assignments
- At any point in the block a student who displays disruptive behaviours may be removed from the class so as not to take away from the learning of other students. Incident reports will be made available to parents upon delivery of their student to the home. Parents/guardians will be required to return to school at the appointed time to meet with Administration before the student will return to class.

The progress and success of all students is the priority of Kakisiwew School and its staff. If at any time parents/guardians would like to request assistance with the holistic well-being of their student they are more than welcome to seek assistance in accessing secondary services.

## **Home and School Communication**

Communication between the school and the home is a huge factor in supporting our students. Because the blocks are completed in a short period of time, teachers will contact parents when necessary. Midblock Student Led Conferences will be scheduled. These conferences include the student, the parent/guardian and the teacher and provide an opportunity for the home and school to be the best support for the student.

It is important to note that parents/guardians are responsible for keeping the office updated on the best way for the school to contact them – home phone, cell phone, text message, Facebook private messaging, or email.

## **Student Drivers**

Only students with full driver's licenses are welcome to drive personal (licensed) vehicles onto school property. **Students must have a valid driver's license on record with the office.**

## **Technology**

Kakisiwew School staff will be reviewing the policies and procedures for technology use by students. Currently, the use of personal phones, iPads and tablets is not allowed during class time. If the use of the internet or other learning tools are needed the appropriate devices will be supplied to the student.

Parents/guardians are asked to contact their students during the day through the office. Furthermore, if students are leaving during the day parents/guardians are to sign students out from the office. These procedures are in place for the safety of the students.

## **Special Project Credit**

Special Project Credits are awarded to students that are approved and registered for a Special Project. If a student is interested in proposing a Special Project, they can discuss their proposal with Mrs. Haubrich.

## **Yay Day**

All students have the opportunity to earn a Yay Day. Students who keep up with their work and maintain good grades will be awarded a Yay Day ticket to show their parents and will be excused from class on the final day of the block. Students without a YAY Day ticket are expected at school for Credit Recovery.

## **Discipline Procedures**

Classroom management is the responsibility of the classroom teacher. Teachers will work with students closely to encourage and support them in their school life. When more serious infractions, including but not limited to swearing, skipping class, fighting, bullying, occur students will face suspension for a length of time appropriate to the incident as deemed by administration (Principal, Vice-principal). Upon completion of the suspension, students will return to school with parents/guardians to meet with the classroom teacher and the administration.

Kakisiwew School is dedicated to supporting students. The school has access to a variety of supports within the school and community. Students and parents/guardians are welcome to request services at any point. As part of the discipline process these services will also be recommended when the student has displayed behaviours or attitudes that are inappropriate for the school environment.

## **Honour Role and Principal's List**

The Honour Role requirement is an average of 80% - 89%. The Principal's List is an average of 90% -100%. Students will be recognized after each block. To be on the Honour Role and Principal's List for the entire year the average is calculated using the top 5 marks for the school year.

At the end of each block students are awarded a scholarship based on their final mark. A passing grade is awarded \$25; 65% is awarded \$30; and, 80% is awarded \$35.